

1234 Brooks Lane
San Francisco, California 94108

Mr. Jack Alma
Personnel Director
ABC Advertising Agency
1 Grimauld Place
San Francisco, California 94108

Hello!

Some people never find their passion. Fortunately, I'm not one of them! There is an enthusiastic, talented copywriter only a phone call away who is intrigued by opportunities with the ABC Agency.

Of course, I'm ready to take my writing talents to the next level and move back into a more creative opportunity. You'll add an exceptional member to your team since I have a passion for creating brilliant, results-oriented print and interactive advertising for clients, adjust my writing style for a variety of projects, and enjoy managing several projects simultaneously under tight deadlines (all done with a great sense of humor.)

My resume details my background. As an overview, I have a B.S. in Journalism with six years of writing and copywriting experience. My background also includes writing copy for a variety of print and electronic media, writing pitches and proposals, and editing web content. And, as I'm already in San Francisco, no relocating expenses will be spent.

I appreciate the opportunity to meet with you in person to discuss your needs and my potential to contribute to the ABC Agency.

Sincerely,

Max

Max Whiteman
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